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Lead Your Business Through the Covid-19 Recession The second global downturn in a dozen years is upon us—but do lessons learned during the Great Recession still apply? What must you and your business do, now, to ensure you come out the other side intact? Global Recession: Insights You Need from Harvard Business Review will help you understand the smartest ways to cut costs intelligently, find opportunities amid upheaval, and reshape your business to seize advantage in the upswing. Business is changing. Will you adapt or be left behind? Get up to speed and deepen your understanding of the topics that are shaping your company's future with the Insights You Need from Harvard Business Review series. Featuring HBR's smartest thinking on fast-moving issues—blockchain, cybersecurity, AI, and more—each book provides the foundational introduction and practical case studies your organization needs to compete today and collects the best research, interviews, and analysis to get it ready for tomorrow. You can't afford to ignore how these issues will transform the landscape of business and society. The Insights You Need series will help you grasp these critical ideas—and prepare you and your company for the future. Let C.S. Lewis inspire and equip you to share your faith. Evangelism is an extraordinary task; it's what God uses to bring people from death to life. But it has always been difficult. C.S. Lewis was used by God in the conversions of countless people, from friends and acquaintances in his own lifetime to modern-day readers of books such as The Chronicles of Narnia and Mere Christianity (the most influential Christian book of the 20th century). As Tim Keller comments, "C.S. Lewis was incredibly skilled at getting Christianity across in a way that's powerful to thoughtful people." So, if we want help with evangelism, there is much we can learn from the clarity and imagination of this hugely influential Christian writer. You may feel inadequate to the task; after all, there is only one C.S. Lewis. But evangelist Randy Newman skillfully helps us to apply the methods Lewis used (storytelling, humor, imagery and more) in our own conversations. You will be equipped to talk about your faith and engage with unbelievers wisely, whatever their attitude towards the Christian faith. Renowned psychologists describe the five most useful insights from social psychology that will help make you "wise": wise about why we behave the way we do, and wise about how to use that knowledge to understand others and change ourselves for the better. When faced with a challenge, we often turn to those we trust for words of wisdom. Friends, relatives, and colleagues: someone with the best advice about how to boost sales, the most useful insights into raising children, or the sharpest take on a political issue. In The Wisest One in the Room, renowned social psychologists Thomas Gilovich and Lee Ross ask: Why? What do these people know? What are the foundations of their wisdom? And, as professors and researchers who specialize in the study of human behavior, they wonder: What general principles of human psychology are they drawing on to reach these conclusions? They find that wisdom, unlike intelligence, demands some insight into people—their hopes, fears, passions, and drives. It's true for the executive running a Fortune 500 company, the candidate seeking public office, the artist trying to create work that will speak to the ages, or the single parent trying to get a child through the tumultuous adolescent years. To be wise, they discover, one must be psych-wise when dealing with everyday challenges. In The Wisest One in the Room Gilovich and Ross show that to answer any kind of behavioral question, it is essential to understand the details—especially the hidden and subtle details—of the situational forces acting upon us. Understanding these forces is the key to becoming wiser in the way we understand the people and events we encounter, and wiser in the way we deal with the challenges that are sure to come our way. With the lessons gleaned here, you can learn the key to becoming "the wisest one in the room." Have you ever wondered why majority of people dream big and only a small percentage land up achieving it? Why do most dreams just perish? Is it only for a privileged few? In numerous situations/circumstances people have felt the need for small yet significant changes. In most cases, making these tiny yet impactful changes have resulted in transformed relationships, behaviors and the potential to live life at its fullest. There is a constant need to be triggered, inspired and positively jolted to either be 'on track' or take a Quantum Leap! This book challenges long prevalent notions, commonly accepted belief systems and ignored behaviors that we mostly consider facts or unchangeable. Dealing with daily traffic woes in a manner that actually uplifts you or changing relationship dynamics using complaints, the book is a 'go-to' for making simple and effective changes in your quest to lead a fulfilling life. From dealing with the mind to the body, professional life or personal, the book is teemed with anecdotes, situations, thoughts and experiences extracted from everyday lives, making it easily relatable and adaptable. The most remarkable aspect of this compilation is the simplicity of the solutions suggested! The solutions aren't just recommendations but explanations with powerful insights, introspective questions and practical handholding to bring about the shift that one desires and deserves. If you are looking for a catalyst, trigger, or a companion to guide you as you embark on a journey of transformation, this book is just what is recommended! Seize this moment to advance racial justice at your organization. In the wake of widespread anti-racism demonstrations across the world, many companies have spoken out forcefully. They've made unprecedented commitments to equity and launched ad campaigns and task forces to counter racism, especially anti-Black racism. But now comes the real test—harnessing the energy of this moment to further and sustain change for the better. Racial Justice: The Insights You Need from Harvard Business Review will help you combat racism and bias throughout your company, revitalize your diversity and inclusion efforts, and lead the conversations necessary to bring your organization a step closer to racial equity. Business is changing. Will you adapt or be left behind? Get up to speed and deepen your understanding of the topics that are shaping your company's future with the Insights You Need from Harvard Business Review series. Featuring HBR's smartest thinking on fast-moving issues—blockchain, cybersecurity, AI, and more—each book provides the foundational introduction and practical case studies your organization needs to compete today and collects the best research, interviews, and analysis to get it ready for tomorrow. You can't afford to ignore how these issues will transform the landscape of business and society. The Insights You Need series will help you grasp these critical ideas—and prepare you and your company for the future. A renowned cognitive psychologist reveals the science behind achieving breakthrough discoveries, allowing readers to confidently solve problems, improve decision-making, and achieve success. Insights-like Darwin's understanding of the way evolution actually works, and Watson and Crick's breakthrough discoveries about the structure of DNA-can change the world. Yet we know very little about when, why, or how insights are formed-or what blocks them. In Seeing What Others Don't, Gary Klein unravels the mystery. Klein is a keen observer of people in their natural settings-scientists, businesspeople, firefighters, police officers, soldiers, family members, friends, himself-and uses a marvelous variety of stories to illuminate his research into what insights are and how they happen. What, for example, enabled Harry Markopolos to put the finger on Bernie Madoff? How did Dr. Michael Gottlieb make the connections between different patients that allowed him to publish the first announcement of the AIDS epidemic? How did Martin Chalfie come up with a million-dollar idea (and a Nobel Prize) for a natural flashlight that enabled researchers to look inside living organisms to watch biological processes in action? Klein also dissects impediments to insight, such as when organizations claim to value employee creativity and to encourage breakthroughs but in reality block disruptive ideas and prioritize avoidance of mistakes. Or when information technology systems are "dumb by design" and block potential discoveries. Both scientifically sophisticated and fun to read, Seeing What Others Don't shows that insight is not just a "eureka!" moment but a whole new way of understanding. Combining rich, rock-solid scholarship with a storyteller's imagery and passion, Chuck Swindoll has a gift for sweeping people into the immediacy of the Scriptures. This landmark series is the legacy of a master teacher and communicator to the church of Jesus Christ. You'll gain remarkable new insights into the Bible---and far more. God's Word will come alive for you, filled with drama, power, and truth, as you journey with Chuck chapter by chapter through the New Testament. Can blockchain solve your biggest business problem? While news outlets are transfixed with Bitcoin's latest swings, your most forward-looking competitors are tuning out the noise and quietly making key bets on blockchain. They're effortlessly tracking every last link in their supply chains. They're making bureaucratic paper trails obsolete while keeping their customers' data safer. And they're imagining new ways to use this next foundational technology to sustain their competitive advantage. What should you be doing right now to ensure that your business is poised for success? These articles by blockchain experts and consultants will help you understand today's most essential thinking on what blockchain is capable of now, how to adopt it in your organization, and how the technology is likely to be used in the near future and beyond. Blockchain: The Insights You Need from Harvard Business Review will help you spearhead important conversations, get going on the right blockchain initiatives in your company, and capitalize on the opportunity of the coming blockchain wave. Catch up on current topics and deepen your understanding of them with the Insights You Need series from Harvard Business Review. Featuring some of HBR's best and most recent thinking, Insights You Need titles are both a primer on today's most pressing issues and an extension of the conversation, with interesting research, interviews, case studies, and practical ideas to help you explore how a particular issue will impact your company and what it will mean for you and your business. Collect data and build trust. With the rise of data science and machine learning, companies are awash in customer data and powerful new ways to gain insight from that data. But in the absence of regulation and clear guidelines from most federal or state governments, it's difficult for companies to understand what qualifies as reasonable use and then determine how to act in the best interest of their customers. How do they build, not erode, trust? Customer Data and Privacy: The Insights You Need from Harvard Business Review brings you today's most essential thinking on customer data and privacy to help you understand the tangled interdependencies and complexities of this evolving issue. The lessons in this book will help you develop strategies that allow your company to be a good steward, collecting, using, and storing customer data responsibly. Business is changing. Will you adapt or be left behind? Get up to speed and deepen your understanding of the topics that are shaping your company's future with the Insights You Need from Harvard Business Review series. Featuring HBR's smartest thinking on fast-moving issues—blockchain, cybersecurity, AI, and more—each book provides the foundational introduction and practical case studies your organization needs to compete today and collects the best research, interviews, and analysis to get it ready for tomorrow. You can't afford to ignore how these issues will transform the landscape of business and society. The Insights You Need series will help you grasp these critical ideas—and prepare you and your company for the future. A poor relationship with the boss is the leading cause of dissatisfaction at work. Steve Arneson (bestselling author of Bootstrap Leadership, over 11,000 copies sold) says it's time to stop complaining about the boss and take charge of the relationship. When you understand what makes your boss tick, you can begin to put the focus where it belongs: on yourself. Many analysts are too concerned with tools and techniques for cleansing, modeling, and visualizing datasets and not concerned enough with asking the right questions. In this practical guide, data strategy consultant Max Shron shows you how to put the why before the how, through an often-overlooked set of analytical skills. Thinking with Data helps you learn techniques for turning data into knowledge you can use. You'll learn a framework for defining your project, including the data you want to collect, and how you intend to approach, organize, and analyze the results. You'll also learn patterns of reasoning that will help you unveil the real problem that needs to be solved. Learn a framework for scoping data projects Understand how to pin down the details of an idea, receive feedback, and begin prototyping Use the tools of arguments to ask good questions, build projects in stages, and communicate results Explore data-specific patterns of reasoning and learn how to build more useful arguments Delve into causal reasoning and learn how it permeates data work Put everything together, using extended examples to see the method of full problem thinking in action More than a decade ago, Jerry Sittser prayed for the protection of his family, yet three of his loved ones--his daughter, his wife, and his mother--died in an automobile accident. What went wrong? "Why wasn't my prayer answered?" he asks. "It is no longer an abstract question to me. What should we do and how should we respond when our prayers--prayers that seem right and true and good--go unanswered?" In When God Doesn't Answer Your Prayer, Sittser continues exploring the issues he addressed in A Grace Disguised. He asks, "Why doesn't God answer our prayers? What, if anything, can we do about it?" Sittser is intensely committed to exploring the Christian faith, especially when it doesn't seem to "work." In this thoughtful and beautifully written book, he moves beyond easy answers and religious formulas to explore the goodness and greatness of a God who cannot be controlled but can be trusted. When God Doesn't Answer Your Prayer takes an honest and probing look at the problem of unanswered prayer. In doing so, it draws us ever deeper into a relationship with the God who is the end of all our prayers, the object of our faith, the one who fulfills our deepest longings. Read for Insights, Improve Your Life, & Make an Impact* INSIGHTS present you with a shift in the way you think about an idea or topic. They provide you with a realization that you should change the way you think about something and reconsider the actions that you take. "Insights from reading have the power to provide us with priceless nuggets of knowledge and wisdom. For example, you may discover a key piece of advice that helps you move away from a bad situation and to change your life around. Or you may discover words that aid you to help someone close to you in need of advice or support, perhaps helping you to save a life. Seeking out and reading insightful books will help catapult you to higher levels of success, happiness, physical and emotional health, understanding, wisdom, and peace. This is because when you read, you have access to some of the most brilliant and inspirational people of all time, and the lessons they learned. The problem is most of us learn how to read superficially in school, rather than in a deep and meaningful way. Thankfully, The Insightful Reader will help you to choose the right books to read, get more

out of what you read, create a better life through reading, and ultimately to become an insightful reader, learner, and thinker. Whether you read hundreds of books or just a few per year, you will benefit from this book. With the insights you acquire through reading, you can change and empower yourself, aid those around you, and ultimately make an impact on the world. Why focus on reading? Reading is a unique vehicle for learning, where the cost in money and time for the insights gained is quite low. A workshop or course will cost magnitudes more, while you may not learn any more than you would from books. Also, you tend to learn much more from reading than you would in audio or video formats, when given the same time. Focus on becoming an Insightful Reader, and you will accomplish your goals much more effectively and efficiently. Internationally bestselling author I. C. Robledo has written *The Insightful Reader* based on a personal love for reading, learning, and applying what he learns. He has read over 400 books, thousands of general articles, hundreds of academic articles, and hundreds of short stories and poems. Robledo wishes to show you how to improve your reading abilities based on his experience. Inside, you will discover how to: Find high quality, interesting books efficiently Hunt for insights instead of meaningless facts Make more time to read and stop making excuses Take notes adaptively, depending on your goals Stop getting distracted while reading Read different books differently, depending on your purpose Learn more effectively from very challenging books (e.g., college textbooks or highly technical texts) Apply what you read Bonus: 200+ high quality and insightful book recommendations Learn how to read better books and get the most out of them today with *The Insightful Reader*. Pick up your copy today by scrolling to the top of the page and clicking BUY NOW. Is your company ready for the next wave of analytics? Data analytics offer the opportunity to predict the future, use advanced technologies, and gain valuable insights about your business. But unless you're staying on top of the latest developments, your company is wasting that potential—and your competitors will be gaining speed while you fall behind. *Strategic Analytics: The Insights You Need* from Harvard Business Review will provide you with today's essential thinking about what data analytics are capable of, what critical talents your company needs to reap their benefits, and how to adopt analytics throughout your organization—before it's too late. Business is changing. Will you adapt or be left behind? Get up to speed and deepen your understanding of the topics that are shaping your company's future with the *Insights You Need* from Harvard Business Review series. Featuring HBR's smartest thinking on fast-moving issues—blockchain, cybersecurity, AI, and more—each book provides the foundational introduction and practical case studies your organization needs to compete today and collects the best research, interviews, and analysis to get it ready for tomorrow. You can't afford to ignore how these issues will transform the landscape of business and society. The *Insights You Need* series will help you grasp these critical ideas—and prepare you and your company for the future. Why do we do the things we do? Over a decade in the making, this game-changing book is Robert Sapolsky's genre-shattering attempt to answer that question as fully as perhaps only he could, looking at it from every angle. Sapolsky's storytelling concept is delightful but it also has a powerful intrinsic logic: he starts by looking at the factors that bear on a person's reaction in the precise moment a behavior occurs, and then hops back in time from there, in stages, ultimately ending up at the deep history of our species and its genetic inheritance. And so the first category of explanation is the neurobiological one. What goes on in a person's brain a second before the behavior happens? Then he pulls out to a slightly larger field of vision, a little earlier in time: What sight, sound, or smell triggers the nervous system to produce that behavior? And then, what hormones act hours to days earlier to change how responsive that individual is to the stimuli which trigger the nervous system? By now, he has increased our field of vision so that we are thinking about neurobiology and the sensory world of our environment and endocrinology in trying to explain what happened. Sapolsky keeps going—next to what features of the environment affected that person's brain, and then back to the childhood of the individual, and then to their genetic makeup. Finally, he expands the view to encompass factors larger than that one individual. How culture has shaped that individual's group, what ecological factors helped shape that culture, and on and on, back to evolutionary factors thousands and even millions of years old. The result is one of the most dazzling tours de horizon of the science of human behavior ever attempted, a majestic synthesis that harvests cutting-edge research across a range of disciplines to provide a subtle and nuanced perspective on why we ultimately do the things we do...for good and for ill. Sapolsky builds on this understanding to wrestle with some of our deepest and thorniest questions relating to tribalism and xenophobia, hierarchy and competition, morality and free will, and war and peace. Wise, humane, often very funny, *Behave* is a towering achievement, powerfully humanizing, and downright heroic in its own right. No data is completely safe. Cyberattacks on companies and individuals are on the rise and growing not only in number but also in ferocity. And while you may think your company has taken all the precautionary steps to prevent an attack, no individual, company, or country is safe. Cybersecurity can no longer be left exclusively to IT specialists. Improving and increasing data security practices and identifying suspicious activity is everyone's responsibility, from the boardroom to the break room. *Cybersecurity: The Insights You Need* from Harvard Business Review brings you today's most essential thinking on cybersecurity, from outlining the challenges to exploring the solutions, and provides you with the critical information you need to prepare your company for the inevitable hack. The lessons in this book will help you get everyone in your organization on the same page when it comes to protecting your most valuable assets. Business is changing. Will you adapt or be left behind? Get up to speed and deepen your understanding of the topics that are shaping your company's future with the *Insights You Need* from Harvard Business Review series. Featuring HBR's smartest thinking on fast-moving issues—blockchain, cybersecurity, AI, and more—each book provides the foundational introduction and practical case studies your organization needs to compete today and collects the best research, interviews, and analysis to get it ready for tomorrow. You can't afford to ignore how these issues will transform the landscape of business and society. The *Insights You Need* series will help you grasp these critical ideas—and prepare you and your company for the future. Companies that don't use AI to their advantage will soon be left behind. Artificial intelligence and machine learning will drive a massive reshaping of the economy and society. What should you and your company be doing right now to ensure that your business is poised for success? These articles by AI experts and consultants will help you understand today's essential thinking on what AI is capable of now, how to adopt it in your organization, and how the technology is likely to evolve in the near future. *Artificial Intelligence: The Insights You Need* from Harvard Business Review will help you spearhead important conversations, get going on the right AI initiatives for your company, and capitalize on the opportunity of the machine intelligence revolution. Catch up on current topics and deepen your understanding of them with the *Insights You Need* series from Harvard Business Review. Featuring some of HBR's best and most recent thinking, *Insights You Need* titles are both a primer on today's most pressing issues and an extension of the conversation, with interesting research, interviews, case studies, and practical ideas to help you explore how a particular issue will impact your company and what it will mean for you and your business. Do you understand who you really are? Or how others really see you? We all know people with a stunning lack of self-awareness - but how often do we consider whether we might have the same problem? Research shows that self-awareness is the meta-skill of the 21st century - the foundation for high performance, smart choices, and lasting relationships. Unfortunately, we are remarkably poor judges of ourselves and how we come across, and it's rare to get candid, objective feedback from colleagues, employees, and even friends and family. Integrating hundreds of studies with her own research and work in the Fortune 500 world, organizational psychologist Tasha Eurich shatters conventional assumptions about what it takes to truly know ourselves - like why introspection isn't a bullet train to insight, how experience is the enemy of self-knowledge, and just how far others will go to avoid telling us the truth about ourselves. Through stories of people who've made dramatic self-awareness gains, she offers surprising secrets, techniques and strategies to help readers do the same - and therefore improve their work performance, career satisfaction, leadership potential, relationships, and more. At a time when self-awareness matters more than ever, *Insight* is the essential playbook for surviving and thriving in an unaware world. Bishop T.D. Jakes gives practical and proven insights to help you survive your challenges and revel in your joys. Life is not the same day after day—some are good, others are not. Walking through the peaks and valleys takes energy, direction, and stamina. You will be prepared for a lifetime of journeying by following the insights given by Bishop Jakes, one of the most relevant and dynamic ministers today. Let us therefore come boldly to the throne of grace, that we may obtain mercy and find grace to help in time of need (Hebrews 4:16). Important insights include learning to welcome the Refiner's fire, living in the grace of God, and recognizing the blessings in your life. Do more than just survive the peaks and valleys in your life; embrace them, learn from them, and walk confidently into your future! From the visionary head of Google's innovative People Operations comes a groundbreaking inquiry into the philosophy of work -- and a blueprint for attracting the most spectacular talent to your business and ensuring that they succeed. "We spend more time working than doing anything else in life. It's not right that the experience of work should be so demotivating and dehumanizing." So says Laszlo Bock, former head of People Operations at the company that transformed how the world interacts with knowledge. This insight is the heart of *Work Rules!*, a compelling and surprisingly playful manifesto that offers lessons including: Take away managers' power over employees Learn from your best employees—and your worst Hire only people who are smarter than you are, no matter how long it takes to find them Pay unfairly (it's more fair!) Don't trust your gut: Use data to predict and shape the future Default to open-be transparent and welcome feedback If you're comfortable with the amount of freedom you've given your employees, you haven't gone far enough. Drawing on the latest research in behavioral economics and a profound grasp of human psychology, *Work Rules!* also provides teaching examples from a range of industries—including lauded companies that happen to be hideous places to work and little-known companies that achieve spectacular results by valuing and listening to their employees. Bock takes us inside one of history's most explosively successful businesses to reveal why Google is consistently rated one of the best places to work in the world, distilling 15 years of intensive worker R&D into principles that are easy to put into action, whether you're a team of one or a team of thousands. *Work Rules!* shows how to strike a balance between creativity and structure, leading to success you can measure in quality of life as well as market share. Read it to build a better company from within rather than from above; read it to awaken your joy in what you do. Praise for *You! The Positive Force in Change* "This is indeed a path-breaking book! Nick and Eileen have integrated many break-through concepts and research and brought it together in a holistic and powerful manner to propose a roadmap for human excellence." —Raghu Krishnamoorthy, Vice President, Executive Development, and Chief Learning Officer, General Electric. "A thinking person's self-help book, *YOU!* takes you on a continuously stimulating and practical tour of the best current work in the science of human-potential." —Robert Kegan, Harvard Professor and co-author, *Immunity to Change* "By drawing on rigorous research, the authors present a delicious menu of techniques that can help *YOU!* fulfill your potential for both success and happiness." —Tal Ben-Shahar, Chief Knowledge Officer for Potentialife and bestselling author *Becoming successful* at managing your money begins with a commitment to follow biblical principles. In doing so, certain areas of your life must be confronted in an honest, open and accurate manner. You must confront the following areas: A. spiritual B. attitudinal C. habitual D. practical E. personal Addressing only selective areas of your financial life will not bring you to a place of success. You must be willing to tackle each area and come face to face with the clear reality of your past decisions. This means developing a new determination to change past spiritual decisions and the adopting of new biblical attitudes toward the management of your money. Only you can make a difference in your financial life. You can be successful at managing your money if you will begin to follow these 30 biblical principles. Author Rich Brott shows you how. With all of the advice and information available on the internet, empowered Buyers want insight. They need to find out what all of the information means. But how do you challenge the customer's thinking with insight, without challenging the customer? That's the question this book seeks to answer. You'll learn why insights are more likely to make it past the Buyer's defensive wall if they are hidden inside an insight scenario, like a Trojan horse. And because they transport the Buyer out of the role of a critic, and into the role of a participant, they trump verbal persuasion. We'll show you how to create insight scenarios. Just imagine if your prospective customers could step inside a buying simulator, and take your product out for a test drive. Could you ask for more? Learn how to develop self-awareness and use it to become more fulfilled, confident, and successful. Most people feel like they know themselves pretty well. But what if you could know yourself just a little bit better—and with this small improvement, get a big payoff...not just in your career, but in your life? Research shows that self-awareness—knowing who we are and how others see us—is the foundation for high performance, smart choices, and lasting relationships. There's just one problem: most people don't see themselves quite as clearly as they could. Fortunately, reveals organizational psychologist Tasha Eurich, self-awareness is a surprisingly developable skill. Integrating hundreds of studies with her own research and work in the Fortune 500 world, she shows us what it really takes to better understand ourselves on the inside—and how to get others to tell us the honest truth about how we come across. Through stories of people who have made dramatic gains in self-awareness, she offers surprising secrets, techniques and strategies to help you do the same—and how to use this insight to be more fulfilled, confident, and successful in life and in work. In *Insight*, you'll learn: • The 7 types of self-knowledge that self-aware people possess. • The 2 biggest invisible roadblocks to self-awareness. • Why approaches like therapy and journaling don't always lead to true insight • How to stop your confidence-killing habits and learn to love who you are. • How to benefit from mindfulness without uttering a single mantra. • Why other people don't tell you the truth about yourself—and how to find out what they really think. • How to deepen your insight into your passions, gifts, and the blind spots that could be holding you back. • How to hear critical feedback without losing your mojo. • Why the people with the most power can often be the least-self-aware, and how smart leaders avoid this trap. • The 3 building blocks for self-aware teams. • How to deal with delusional bosses, clients, and coworkers. Self-awareness is the bedrock of emotional intelligence that enables you to see your talents, shortcomings, and potential. But you won't be able to achieve true self-awareness with the usual quarterly feedback and self-reflection alone. This book will teach you how to understand your thoughts and emotions, how to persuade your colleagues to share what they really think of you, and why self-awareness will spark more productive and rewarding relationships with your employees and bosses. This volume includes the work of: Daniel Goleman Robert Steven Kaplan Susan David HOW TO BE HUMAN AT WORK. The HBR Emotional Intelligence Series features smart, essential reading on the human side of professional life from the pages of Harvard Business Review. Each book in the series offers proven research showing how our emotions impact our work lives, practical advice for managing difficult people and situations, and inspiring essays on what it means to tend to our emotional well-being at work. Uplifting and practical, these books describe the social skills that are critical for ambitious professionals to master. More than a buzzword, agile is a powerful business tool for all. To the uninitiated, agile is a software development and project management process involving white boards, colored Post-it Notes, and stand-up meetings. It may seem as though agile doesn't and won't ever apply to you. But agile is here to stay, and its benefits can be realized beyond IT and project management into other areas of your business. If you're a leader, it's worth exploring how your group can benefit from the higher productivity and morale agile brings. *Agile: The Insights You Need* from Harvard Business Review brings you today's most essential thinking on agile, from exploring the conditions under which agile is most effective and easiest to implement to reducing new-product development risk to bringing the most valuable products and features to market faster and more predictably. The lessons in this book will help you introduce agile into a broader range of activities and accelerate profitable growth for your company. Business is changing. Will you adapt or be left behind? Get up to speed and deepen your understanding of the topics that are shaping your company's future with the *Insights You Need* from Harvard Business Review series. Featuring HBR's smartest thinking on fast-moving issues—blockchain, cybersecurity, AI, and more—each book provides the foundational introduction and practical case studies your organization needs to compete today and collects the best research, interviews, and analysis to get it ready for tomorrow. You can't afford to ignore how these issues will transform the landscape of business and society. The *Insights You Need* series will help you grasp these critical ideas—and prepare you and your company for the future. The future is here. How is your organization responding? Amid the turbulence of a global pandemic, worldwide social justice movements, and accelerated digital transformation, one thing is clear—work will no longer be the same. Employees now expect a flexible, inclusive workplace and a deeper connection to their employer. Organizations must commit to doing good for their people and communities. What should you and your company be doing to adapt? *The Future of Work: The Insights You Need* from Harvard Business Review will provide you with today's most essential thinking about creating a work-from-anywhere organization, harnessing AI as part of your team, creating an inclusive culture, and building a purpose-driven organization. Business is changing. Will you adapt or be left behind? Get up to speed and deepen your understanding of the topics that are shaping your company's future with the *Insights You Need* from Harvard Business Review series. Featuring HBR's smartest thinking on fast-moving issues—blockchain, cybersecurity, AI, and more—each book provides the foundational introduction and practical case studies your organization needs to compete today and collects the best research, interviews, and analysis to get it ready for tomorrow. You can't afford to ignore how these issues will transform the landscape of business and society. The *Insights You Need* series will help you grasp these critical ideas—and prepare you and your company for the future. Read for *Insights, Improve Your Life, & Make an Impact* * *INSIGHTS* present you with a shift in the way you think about an idea or topic. They provide you with a realization that you should change the way you think about something and reconsider the actions that you take. * *Insights* from reading have the power to provide us with priceless nuggets of knowledge and wisdom. For example, you may discover a key piece of advice that helps you move away from a bad situation and to change your life around. Or you may discover words that aid you to help someone close to you in need of advice or support, perhaps helping you to save a life. Seeking out and reading insightful books will help catapult you to higher levels of success, happiness, physical and emotional health, understanding, wisdom, and peace. This is because when you read, you have access to some of the most brilliant and inspirational people of all time, and the lessons they learned. The problem is most of us learn how to read superficially in school, rather than in a deep and meaningful way. Thankfully, *The Insightful Reader* will help you to choose the right books to read, get more out of what you read, create a better life through reading, and ultimately to become an insightful reader, learner, and thinker. Whether you read hundreds of books or just a few per year, you will benefit from this book. With the insights you acquire through reading, you can change and empower yourself, aid those around you, and ultimately make an impact on the world. Why focus on reading? Reading is a unique vehicle for learning, where the cost in money and time for the insights gained is quite low. A workshop or course will cost magnitudes more, while you may not learn any more than you would from books. Also, you tend to learn much more from reading than you would in audio or video formats, when given the same time. Focus on becoming an Insightful Reader, and you will accomplish your goals much more effectively and efficiently. Internationally bestselling author I. C. Robledo has written *The Insightful Reader* based on a personal love for reading, learning, and applying what he learns. He has read over 400 books, thousands of general articles, hundreds of academic articles, and hundreds of short stories and poems. Robledo wishes to show you how to improve your reading abilities based on his experience. Inside, you will discover how to: - Find high quality, interesting books efficiently - Hunt for insights instead of meaningless facts - Make more time to read and stop making excuses - Take notes adaptively, depending on your goals - Stop getting distracted while reading - Read different books differently, depending on your purpose - Learn more effectively from very challenging books (e.g., college textbooks or highly technical texts) - Apply what you read - Bonus: 200+ high quality and insightful book recommendations Learn how to read better books and get the most out of them today with *The Insightful Reader*. Pick up your copy today by scrolling to the top of the page and clicking BUY NOW. A year of HBR's essential thinking on tech—all in one place. From quantum computing and next-generation digital health tools to virtual reality training and the dawn of the commercial space age, new technologies are reshaping business on the factory floor and in the C-suite. What should you and your company be doing now to take advantage of the new opportunities these technologies are creating—and avoid falling victim to disruption? *The Year in Tech 2022: The Insights You Need* from Harvard Business Review will help you understand what the latest and most important tech innovations mean for your organization and how you can use them to compete and win in today's turbulent business environment. Business is changing. Will you adapt or be left behind? Get up to speed and deepen your understanding of the topics that are shaping your company's future with the *Insights You Need* from Harvard Business Review series. Featuring HBR's smartest thinking on fast-moving issues—blockchain, cybersecurity, AI, and more—each book provides the foundational introduction and practical case studies your organization needs to compete today and collects the best research, interviews, and analysis to get it ready for tomorrow. You can't afford to ignore how these issues will transform the landscape of business and society. The *Insights You Need* series will help you grasp these critical ideas—and prepare you and your company for the future. By meditating on personal examples from the author's life, as well as reflecting on the inspirational life and writings of Thomas Merton, stories from the Gospels, as well as the lives of other holy men and women (among them, Henri Nouwen, Therese of Lisieux and Pope John XXIII) the reader will see how becoming who you are, and becoming the person that God created, is a simple path to happiness, peace of mind and even sanctity. *Insights* to help you thrive as a creator amid the demands, distractions, and opportunities of the 21st century. Mark McGuinness has spent 21 years coaching creative professionals to achieve their artistic and career ambitions. In this book he shares 21 of the most powerful insights that have emerged from coaching conversations with hundreds of creatives - as well as from his own practice as an award-winning poet. Whether you are a fine artist, a performer or entertainer, a commercial creative, or a creative entrepreneur, many of your biggest challenges are the ones that are familiar to all creative professionals: * Finding—and staying true to—your deepest sources of inspiration * Carving out time to produce great work amid the demands and distractions of 21st century life * Balancing creativity, money, and your professional ambitions * Giving yourself a break from the relentless perfectionism of your Inner Critic * Creating your own security in an uncertain world * Believing in your vision when people around you just don't get it * Deciding whether to approach publishers, record companies or other middlemen, or to "go direct" to your audience * Attracting an audience from scratch, or breaking into a tightly networked industry as an outsider * Dealing with rejection, criticism, and plain unvarnished failure * Dealing with fear and anxiety—about your work, about your audience, about the critics,

about failure, and even about success Perhaps the biggest challenge faced by a 21st century creator is the one it's easiest to overlook when you're preoccupied with the demands of the day: How can you chart your course and make meaningful progress when you set out on an original path, where there is no conventional career ladder, no job security, and the usual rules don't apply? This book tackles these challenges head on, and it provides answers you won't find in books of traditional career advice: 1. Everything is powered by love 2. Reach for the stars 3. Something old, something new 4. Your creativity is your security 5. Forget the career ladder—start creating assets 6. Personal development is professional development (and vice versa) 7. Your struggle is a clue to your superpower 8. There are four types of work (and one matters more than the others) 9. Desire beats discipline 10. Your motivations are always mixed 11. Play the game you want to play 12. Pick two out of money, fame and artistic reputation 13. Find your medium, choose your media 14. Stay small, go global 15. Learn from the best in the world 16. Don't let the crappy part put you off 17. Be thankful for your Inner Critic 18. Hustling is part of your job 19. Stop trying to earn money—start creating value 20. You can have all the excuses you want 21. Courage may be the missing ingredient Mark has deliberately kept this book short, so that you can burn through it in one sitting for a burst of inspiration. Or keep it handy on your phone and consult it in the quiet moments of your day, or on those days when you need to dig deep for motivation. How to compete in a world dominated by tech giants. A new breed of monopolies is threatening your business. Tech mega-firms from around the world are encroaching on your industry's space, rewriting the rules, and scooping up talent—and your customers. What should you and your company be doing right now to counter these challenges? Monopolies and Tech Giants: The Insights You Need from Harvard Business Review will provide you with today's most essential thinking on corporate inequality and the future of antitrust, help you understand what these threats mean for your organization, and give your company the tools to succeed in the winner-take-all economy. Business is changing. Will you adapt or be left behind? Get up to speed and deepen your understanding of the topics that are shaping your company's future with the Insights You Need from Harvard Business Review series. Featuring HBR's smartest thinking on fast-moving issues--blockchain, cybersecurity, AI, and more--each book provides the foundational introduction and practical case studies your organization needs to compete today and collects the best research, interviews, and analysis to get it ready for tomorrow. You can't afford to ignore how these issues will transform the landscape of business and society. The Insights You Need series will help you grasp these critical ideas--and prepare you and your company for the future. If you know where God is taking the church, you will know how to prepare for the journey. This book gives prophetic insight into the place of worship that God is taking the church, what you can expect and how to prepare for it. You will learn: A prophetic insight into what the church will look like in the years to come and the changes necessary to bring it about. How valuable and unique your worship is to God. What happens to you and your circumstances when you worship. How we can best prepare our children and the next generation for the astounding revival that will take place through them. How God wants to release His healing power through worshipers that will shake the world. Colors, Rubin tells us, affect everyone through sound, smell, taste, and a vast array of emotions and atmospheres. She explains that although she has been blind since birth, she has experienced color all her life. In her memoir *Do You Dream in Color?*, Laurie Rubin looks back on her life as an international opera singer who happens to be blind. From her loneliness and isolation as a middle school student to her experiences skiing, Rubin offers her young readers a life-story rich in detail and inspiration drawn from everyday challenges. Beginning with her childhood in California, Rubin tells the story of her life and the amazing experiences that led her to a career as an internationally celebrated mezzo-soprano. Rubin describes her past as a "journey towards identity," one she hopes will resonate with young people struggling with two fundamental questions: "Who am I?" and "Where do I fit in?" Although most of us aren't blind, Rubin believes that many of us have traits that make us something other than "normal." These differences, like blindness, may seem like barriers, but for the strong and the persistent, dreams can overcome barriers, no matter how large they may seem. This is what makes her story so unique yet universal and so important for young readers. Don't tighten up—lighten up! This upbeat guide is filled with quotes to boost your spirits, even in the midst of chaos. In *The Lighten Up Book*, humor expert Allen Klein has gathered his favorite wise words to help readers power their lives with the positive. We have all weathered a lot of storms in recent times, and we can use some reminders of what we truly value in our life—family, friendship, community, leadership, service, helping others. As inspirational as it is instructive, *The Lighten Up Book* is a treasury of moving and meaningful sayings, focused on topics like fun, play, comedy, and laughter, that spur you to live life to the fullest. You can dip into it when you need a pick-me-up, or select one quote every day for in-depth thought and meditation. Either way, they all have the potential to be life-changing. "[A] gem of a book."?Dr. Jeffrey L. Gurian, author of *Healing Your Heart by Changing Your Mind* Getting to the heart of the matter of our lives, to what matters most, *Landmark Insights, Books 1, 2, 3, and 4* explore what it takes to create a life you love. Illustrated in full color, each insight in these inspiring volumes point out what's possible if we step outside of what we know, and recognize and embrace our capacity to bring forth an entirely new possibility for living-not because it is better, but simply because that is what human beings can do. Colorful, inspiring and everything in between, *Landmark Insights* beautifully illustrate a world that is mapped by possibility. These transformational insights explore what it takes to design our lives. Immediately applicable and relevant, these insights offer powerful new perspectives leaving us more fully in accord with our own possibilities in our personal and professional lives and our wider communities of interest. See *Yourself as Blessed in Every Season of Life* We all want to be blessed. We desire health, happiness, promotion, joy, financial security, peace, good relationships, and every quality signifying that blessing and abundance are flowing in our lives. So how do you continue to live blessed even when you are going through life's valleys? Everyone faces difficult times/seasons where we don't feel blessed. God wants to mold and shape you into a person who sees yourself as blessed, not because of your circumstances, but because this is your God-assigned identity! In this classic book from Bishop T.D. Jakes, you will discover how to: walk in a blessed identity, no matter what season or circumstance comes your way. unlock inner strength to persevere, even when you feel like you can no longer go on. exchange your stress and worry for gratitude and thanksgiving. become a person God can trust with Heavens blessing and abundance. Whether you are standing on the highest peak of victory, or feel like you are sinking into the valley of trial, once you start to see yourself as blessed, you will be positioned to thrive in every season! Tired of playing small with your life? Feel like you were meant to be so much more? Ready to become spectacularly successful, breathtakingly effective and wildly fulfilled as you work and live at a level called extraordinary? Passionate, inspiring, provocative and full of big ideas that will get you to your ideal life faster than you've ever imagined, *The Greatness Guide* and *The Greatness Guide, Book 2* are those rare books that truly have the power to release your potential and awaken your best self. *The Greatness Guide, Book 2* offers more of Robin's inspiring anecdotes, tips and big ideas. Discover ideas to generate wealth and energy, tool kits for practical work-life balance, time-management techniques that really work, practical strategies to turn setbacks into opportunities and so much more. *The Greatness Guide, Book 2* will uplift, energize and move you to action. Robin Sharma is known around the world as the man behind *The Monk Who Sold His Ferrari* phenomenon, the #1 bestselling series of inspirational books spun around the modern fable of a jet-setting lawyer who gives it all up to search for his best life. Leaders, top entrepreneurs and renowned organizations in over 40 countries have turned to Robin for his deeply insightful yet exquisitely practical advice on getting to greatness. Both *The Greatness Guide* and *The Greatness Guide, Book 2* offer an insider's look at the tools, tactics and techniques that have transformed so many of Robin's clients. Offers insights into how to gain a more spiritual and harmonious way of life. Points out in great detail the differences between living under God's grace and the accepted life of living under human conditions and the amazing impact it can have in resolving everyday challenges including stress, family, business, social, and career related relationships. Growing into your authentic Self. *Coming Out: Insights and Tips for Teenagers* offers compassionate insight into the hows and whys of coming out. Whether you are struggling with coming out yourself or wanting to help a friend or family member, this book seeks to provide answers to some of the questions you may have. Written from the perspective of the LGBTQIA+ community with firsthand accounts from fellow teenagers, this book addresses the issues and concerns of today that will resonate with anyone wishing to come out and live a happy, fulfilled life surrounded by people who love and accept them. You will learn how to know when you or a loved one is ready to come out who to tell first how to deal with unsupportive people how to deal with homophobia how to move into loving self-acceptance With helpful tips and a list of online resources for making connections and more, this book will provide you with all the important information you might need to come out successfully and build a strong relationship with those around you.

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